

Yeovil Islamic Centre & SSMCA Maktab Registration

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Enrolment Application

(Please use black ink and use BLOCK letters)

STUDENTS FULL NAME:	
ADDRESS:	CITY:
	POSTCODE:
DOB:	
LANGUAGE SPOKEN AT HOME:	
FATHERS FULL NAME:	
MOTHERS FULL NAME:	
Home Contact Number:	
Mobile Contact Numbers (Both Parents):	
Emergency Contact Name & Number:	
EMAIL:	
Allergies/Special Needs:	

KINDLY INFORM US ASAP IF ANY OF THE ABOVE INFORMATION CHANGES SO WE CAN UPDATE OUR RECORDS.

By checking this box, we agree that the above mentioned information is true and correct. We also agree to the terms and conditions that are attached. We pledge that there is no fraudulent intent in the submission of this form.

Signature of Parent

Date Signed

Terms/Condition & Discipline Policy:

1. The participants are expected to conduct themselves in a proper, responsible and Islamic manner, respecting their teachers and other adults, their fellow students and all property. A participant whose action(s) infringes upon the right(s) of others will be held responsible for their action(s), and disciplinary measures will be taken by the management which will be respected by the student and parents.
2. Infractions of social behaviour including lying, using inappropriate words, belittling/ridiculing others, being rude to teachers, performing improper gestures will not be tolerated.
3. Students will have to adhere to Islamic dress code during class hours. Boys should wear the head gear (Topi/Qalansuwah) and girls are to adorn Abaya and head scarf. If you need assistance in purchasing these items please speak to the Teachers. No tight or immodest clothing will be allowed.
4. Parents, especially mothers are also required to dress modestly when entering the Masjid and have their hair covered.
5. Salah is part of the Maktab/sessions and behavioural infractions during the Salah will be considered as violations of the Maktab rules and are subject to disciplinary action(s).
6. Parents are required to wait for children to conclude their Salah in the Masjid if the Salah time happens to fall at home time. **Parents are strongly encouraged to join the Salah rather than waiting around in the car park or at the Masjid entrance.**
7. Any concerns with regards to student interactions amongst themselves or their studies should be discussed with the teacher and at the site of the incident **after or before class times**. If the concern is not resolved, then it should be reported to the Masjid committee.
8. Any concerns regarding a teacher should be brought forth to the attention of the Masjid Committee.
9. **If your child is unable to attend or is going to be more than 10 mins late** the then it is the duty of the **parents** to notify the Imam. It is then the duty of parent's to ensure their child is up to date with missed work.
10. **NO MOBILE PHONE** will be allowed during sessions. In case of emergency children will be allowed to make a call using the Masjid telephone. If your child is caught with a mobile phone during a session it will be confiscated for 2 weeks. **NO EXCEPTIONS WILL BE MADE.**

FEE:

The Maktab fee is £25 per child per calendar month. If you have more than one child then consult the teacher as there is a concession which is subject to change. **All fees are to be submitted at the end of each month irrespective of your child's attendance.** Kindly adhere to these guidelines in order to avoid the embarrassment of being approached by the teacher or member of the Masjid Committee.

Waiver of Responsibility/Disclaimer:

Yeovil Islamic Centre cannot be held responsible for unsupervised areas and times before and after the program hours for participants. The parent(s) understand(s) that during the sessions at Masjid, in case of a mishap or an unforeseen accident on the Masjid premises, neither Yeovil Islamic Centre nor its teachers/representatives will be liable or responsible.

Please submit pages 1 & 2 and retain page 3 for your future reference.