**Educational Visit Booking Form**

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| --- | --- |
| NAME & ADDRESS OF EDUCATIONAL INSTITUE | GROUP LEADER  DETAILS |
| NAME: | NAME: |
| ADDRESS: | POSITION: |
| TOWN/CITY: | DAYTIME TEL: |
| COUNTY: | FAX: |
| POSTCODE: | EMAIL: |
| LANDLINE TELEPHONE:  EMAIL: | MOBILE TEL: (for emergency) |

**Visit Information**

|  |  |
| --- | --- |
| **Visit Information** | **Educational Level** |
| Visit Date: |  |
| Minimum 3 Alternative dates:  1.  2.  3. | Key Stage 1 (5-7 years) □  Key Stage 2 (8-11 years) □  Key Stage 3 (12-14 years) □  Key Stage 4 (15-16 years) □  16-18 years (school/collage) □  Adult Groups □  Other (please specify) |
| Pupil/Student Numbers: |  |
| Adult Numbers: |  |
| Time Preferred: |  |
| **We accept to abide by the dress code and etiquettes of Yeovil Islamic Centre:**  **Signature of Group Leader**: | **Date:** |

**Visits to Yeovil Islamic Centre should be booked in advance. 60 day notice is preferable. Please Note this form is only for initial booking enquiry, confirmation of your visit depends on availability of the mosque and the dates you have requested. We shall contact you to confirm your planned visit once we have received this form. Please send this form to:** [**imam\_yic@mail.com**](mailto:imam_yic@mail.com).

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**Yeovil Islamic Centre & SSMCA, 79 Sherborne Road, Yeovil, BA21 4HE UK**

**Tel: 01935 412685 Email:** [**imam\_yic@mail.com**](mailto:imam_yic@mail.com) **Website:**

**Registered Charity: 1070349**

**Dress Code and Etiquette for visiting the**

**Yeovil Islamic Centre**

Modesty, cleanliness and purity are the basic tenets on which one’s appearance are based for presenting oneself before Allah (Almighty God). Based on these the following aspects need to be kept in mind while visiting Yeovil Islamic Centre or any Mosque, be it for prayer or for lessons or for simple observation.

1. All parts of the arms and legs should be modestly covered
2. It is not permissible to wear only singlet , vest or shorts when visiting the Mosque
3. Women and men should wear modest length skirts and trousers.
4. When entering the Mosque prayer area woman should cover their head and hair with a scarf.
5. All would need to take their shoes off when entering the Mosque and place them on the shoe rack.
6. Please speak softly whilst inside the mosque prayer halls.
7. When seated or standing within the mosque chambers or prayer halls, please maintain a deferential posture.
8. If there are copies of the Quran in Arabic, do not touch them without Wudu or ablution.
9. At any time you should not have in your possession any alcoholic beverage or food containing pork or pork-related substance.
10. Dogs are strictly not allowed within the precincts of the mosque.
11. Definitely switch off your mobile phones, beepers, pagers or any other such device which would cause distraction.

Remember that at all times, while one is in the presence of Allah (Almighty God) in the mosque, one should behave respectfully.

**Donations:**

Yeovil Islamic Centre & SSMCA is a non profitable, religious and charity registered organisation. We operate solely on generous donation from members of the congregation and the community. Although we do not charge a fee for the Mosque visit for Schools but donations are welcome and appreciated. Donations are accepted in cash or cheque. Should you chose to make a donation, kindly make all cheques payable to SSMCA.

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